

APPLICATION FOR CLUB DEVELOPMENT GRANT AID

Grants are available to assist clubs within the Swim England West Midland Region to implement or maintain SwimMark development plans.

The Regional Club Development Group wishes to encourage clubs to think about projects that will make a significant impact on their club's activities. Clubs are encouraged to seek guidance from the appropriate Club Development Officer before submitting a grant application.

Criteria for Grant Applications

Available to:

1. Clubs who have SwimMark accreditation.

Grant aid is limited to:

1. Promotion and marketing for clubs to help increase membership.
2. Club volunteer workforce development.
3. Essential equipment for the development of the club members.

Grant aid will not be given for:

1. Laptops, printers and other electrical equipment including photographic and video recording devices and electronic starting equipment.
2. Entry fees for competitions and leagues.
3. Medals and trophies.
4. Activities already 100% funded under other schemes.
5. Club Network requests. This is covered under Club Network funding.
6. VAT, delivery and fitting costs.
7. Permanent fixtures and fittings for pools not solely used by the club ie; lane-ropes and backstroke flags.

Other information:

1. All grant applications must be approved by the relevant Club Development Officer before being reviewed by the Regional Club Development Group.
2. A club can only submit one Club Development Grant application in a financial year (1 April to 31 March).
3. Clubs applying for Grant aid must actively support activities and competitions run by Swim England West Midlands. The Region retains the right to reject applications from clubs not supporting these activities.
4. Grant aid is limited to a maximum grant of £2,500 providing relevant regional funds are available.

5. A club must contribute a minimum of 25% of any grant aid requested.
6. Grant aid will not be paid retrospectively.
7. The Club Development Grant Aid can be applied for as match funding towards a larger development project being funded from another source but point 2 will still apply.
8. Grant aid will be reviewed and agreed within 4 weeks of submission of the application form.
9. 50% of grant aid money will be allocated following the successful application and submission of an invoice.
10. The remaining 50% of grant aid will be allocated following the submission of a brief progress report on the project timescales for implementing as per the initial grant application.
11. A 12 month progress/impact report will be submitted to the Regional Club Development Group (RCDG).
12. Swim England West Midlands reserves the right to recall the grant money paid if reasons for providing the grant are not met.
13. If a club, who has had grant aid confirmed, loses their SwimMark accreditation before it has been committed against a project, the region reserve the right to withdraw any or all grant aid offered.
14. The RCDG decision on funding is final and cannot be challenged.

Application process:

1. Clubs must submit written applications using the standard templates to the Swim England West Midland Regional Office.
2. A copy of the club's latest year end account must be included with the submission.
3. The application will be reviewed by the RCDG and notification will be sent within 4 weeks of submission.