

Meeting	Regional Talent Committee	
Venue	Basepoint Business Centre, Bromsgrove	
Time and Date	10am, Tuesday 27th June, 2017	
Present:	Adam Ruckwood	Chris Littler
	Tom Elgar	Greg Clark
	Mark Stowe	Gary Barnes
In Attendance:	Helen Weeks (Club Development Officer) (HW) Fred Furniss (England Programmes Officer) (FF) Jo Jones (English Programmes Officer) (JJ) Hayley Colville (Office Coordinator) (HC)	
Apologies:	Alan Bircher	
	Marc Spackman	

Minute	Agenda Item	Details	Action
1.0		JJ gave an introduction and discussed the purpose of forming a talent development committee in the West Midlands and how, as a group it will improve coach, athlete, competitions, communication and challenges within the West Midlands coaches forum and also to support the ongoing development of talented swimmers within the West Midland Region.	
2.0		FF explained the purpose of the coaches forum within the talent committee: <ul style="list-style-type: none"> - To discuss issues in relation to competitions & qualifying times for meets & regional championships - To select coaches for regional camps and also to select coaches for England Phase 1 - To decide on overseas competitions. When it will be and who will be sent and which staff. - Allows the opportunity for senior coaches to express their views. 	
3.0		HW explained the key outcomes of athlete development and the roles and commitment of the coaches within the talent committee Agreed: Three meetings a year (Sept / mid-end of May & January) Communication is key Key focus areas: <ul style="list-style-type: none"> - Athlete development - Coach Development - Regional Championships recommendations - Overseas competitions opportunities 	
4.0		FF raised concerned that we need to include a Team Manager conference in the region. It was discussed the region need to develop this at county parthways first with a view to grow into the regions.	

5.0		<p>JJ explained the commitment from members of the group will be:</p> <ul style="list-style-type: none"> - Being a voice for the committee with a two way communication channel - Attendance at 3 meetings - Supporting the regional athlete coach development programme and events - The expertise from their roles - The group being able to contribute towards competitions and phases into the wider programme 	
6.0		JJ presented and discussed the framework working towards selecting coaches onto teams and five coaching behaviours	JJ to send out presentation
7.0		JJ talked about the coaching pathways used to select coaches for programmes and opportunities to support coaches and explained using national training hubs and centres from national to county	
8.0		JJ presented a few slides to explain and raise awareness of the British Swimming coaching behaviours.	
9.0		<p>HW presented the results from the survey at the Regional Championships, overall a positive response.</p> <p>For the next meeting discuss what the committee can influence on the next Regional Championships with some items for discussion being:</p> <ul style="list-style-type: none"> - Scheduling - Qualifying times - Programme <p>There was a discussion around the table about the scheduling of the Regional Championships and for it to mirror the days of the English Nationals (5 days). This will be discussed further at September meeting</p> <p>It was suggested to change the 50m qualifying times to make them harder as there were too many children there that had qualified. If the 50m events were to be left on 1 day then look to make qualifying times harder.</p> <p>It was recommended that HW & JJ created a guidance document on the structure of the warm up for regional championships. This is to ensure that the volunteer with the microphone understands what to do and to liaise with Simon Sinclair on event organisation. This document is to be sent prior to the championships</p> <p>FF suggested to change the wording of 'parent meeting' to 'Parent Workshop' to avoid confusion and also suggested a room change.</p>	For September Agenda
10.0		JJ will shape the remit of the group and send out in group email to all committee members	JJ
11.0		Tuesday 12 th September 10am – 12.30pm Regional Office, Basepoint Business Centre, Bromsgrove	

Minutes prepared by	Date
Hayley Colville	21/07/2017