

**Committee:** Regional Swimming Events and Competitions Committee

**Venue:** Basepoint Business Centre, Bromsgrove

**Date and Time:** Saturday 17<sup>th</sup> March 2018 9.30am

**Present:**

Liz Sykes (ES) - Secretary  
Louise Barnes (LB)  
Andy Stead (AS)

Ian Lamb (IL)  
Viv Hewitt (VH)  
David Corbett (DC)

Mandy Garrott (MG)  
Tony Green (TG)

**In Attendance:** Hayley Colville (Regional Office Coordinator)

**Apologies:** Dave Fereday, Simon Sinclair, Mark Stowe, Bob Powell, Jean Childs

Minute	Agenda Item	Details	Action
18/00.00	<b>Minutes from last meeting</b>	Approved.	
18/01.01	<b>Matters arising not covered on the agenda</b>		
18/01.02	<i>Joint EM/WM Para-Swimming meeting</i>	DC received county qualifying times for Para Swimming.	
18/02.00	<b>Midland Winter Championships 2017 Review</b>	The Midland Winter Championships were a success: <ul style="list-style-type: none"> <li>• Happy with how meet was run</li> <li>• There were a few issues with the changing rooms and clubs</li> <li>• Comfort breaks worked well</li> <li>• Disappointment with the number of empty lanes</li> </ul>	
18/03.01	<b>West Midland Championships 2018</b>	Very few changes made: <ul style="list-style-type: none"> <li>• Qualifying times for 50m events have been tightened to reduce numbers of entries</li> <li>• ES has ordered 72 microfibre polo shirts for officials that are free of charge</li> <li>• The Swim England President will be in attendance on 29<sup>th</sup> April</li> <li>• 800m and 1500m opposite sex events have been added to the programme. <ol style="list-style-type: none"> <li>a. Top 16 swimmers with some reserves will be selected from rankings as of 1<sup>st</sup> Sept and published on the website. Swimmers can enter if they wish.</li> <li>b. The events will be split into individual age groups 14/Under &amp; 15/Over.</li> <li>c. Medals for these events only awarded for 14/Under &amp; 15/Over.</li> <li>d. ES received guidance from Swim England about the 800m &amp; 1500m events and has been told that they can have the events mixed sex if they wish in future.</li> </ol> </li> <li>• ES has asked for helpers from five clubs dependant on number of entries the clubs have. Clubs will be paid £200 as an incentive. Have already received help from Shropshire.</li> </ul>	

18/03.02	<b>Poolside accreditations</b>	<p>ES circulated the East Midlands Championships 2018 Poolside Accreditations requirements.</p> <p>There was some discussion around the National poolside accreditation process that the East Midlands are implementing:</p> <ul style="list-style-type: none"> <li>• It will improve swimmers safety</li> <li>• Can reduce administration work</li> <li>• It is an online system that can check coaches/Team Manager qualifications</li> <li>• Charge is £10 weekend or £5 per day</li> <li>• Coaches and Team Managers will receive a piece of paper with their details</li> </ul> <p>ES raised the question of how will passes be checked and monitored at regional level?</p> <p>IL asked if it would improve the system the region already have in place?</p> <p>TG reported concern for Level 1 coaches on poolside who are not qualified for swim downs etc. and to ensure that swimmers are properly supervised.</p> <p>West Midlands not happy with the software and not ready to implement the process just yet.</p>	<p><b>ES/LB</b></p> <p><b>ES/LB</b></p>
18/04.00	<b>Midland Winter Championships 2018</b>	<ul style="list-style-type: none"> <li>• Regions are staying together.</li> <li>• David Rush and ES to meet up with LB &amp; AS</li> <li>• Dates confirmed 3<sup>rd</sup> and 4<sup>th</sup> November 2018 at Harvey Hadden, Nottingham</li> <li>• Championships will be Short Course</li> <li>• Qualifying times will be tightened</li> </ul> <p>Some problems were raised about the use of trophies at the event:</p> <ul style="list-style-type: none"> <li>• Distribution problems with trophies unwanted and not being returned</li> <li>• Cost of engraving, storage, polishing and general administration are a concern</li> <li>• Trophies need to be kept due to history.</li> </ul> <p>DC suggested finding out what National do with trophies and engraving.</p> <p>The committee agreed to monitor the use of trophies this year and make a firm decision for next year. ES will feedback to RMB.</p>	<p><b>ES/LB</b></p> <p><b>ES/LB</b></p>
18/05.00	<b>Open Water</b>	<p>IL gave a verbal update:</p> <ul style="list-style-type: none"> <li>• Midland OW Champs on 1<sup>st</sup> July 2018</li> <li>• Progress has been made and is positive.</li> <li>• IL visited Cliff Lakes and the venue want to be on board</li> <li>• Venue facilities include showers, BBQ, bar, electronics area, events village, car park, lunch boxes for officials, and training room</li> <li>• Water quality is fantastic</li> <li>• The lake will allow for a private 1000m course</li> <li>• The water temperature is recorded throughout the year and updated on their website</li> <li>• Work needs to be done on course layout</li> <li>• Electronic results but a possible charge for swimmers of £15 per swim</li> <li>• Results will be similar to rankings</li> </ul>	

		<ul style="list-style-type: none"> <li>Looking to run further OW officials courses.</li> </ul> <p>ES discussed the West Midlands OW development day at Coventry Pool.</p> <ul style="list-style-type: none"> <li>Date confirmed for 9<sup>th</sup> June 9am – 4.30pm</li> <li>Andy Sharp to coordinate event</li> <li>East Midlands may/may not join the event</li> <li>Swimmers will be invited from 800m &amp; 1500m results at Championships</li> </ul>	
18/06.00	Para-Swimming	<p>ES circulated Para Team updates.</p> <ul style="list-style-type: none"> <li>New Para-Swimming Development Manager – Martin Lees</li> <li>Two Para-Swimming Talent Coaches – Carl Cooper and Tom McManus (Starts 3<sup>rd</sup> April 2018)</li> <li>No further information on the Midland Para Championships that were cancelled on 3<sup>rd</sup> March due to snow being rescheduled</li> <li>Midland Para-Swimming Champs booked for October 20<sup>th</sup> at Queens Diamond Jubilee Centre, Rugby</li> <li>Classifiers have been requested</li> <li>Disability Officials course booked to run</li> </ul> <p>TG asked how the new structure will work and how the region will be catered for.</p>	ES/LB
18/07.00	Talent committee	<p>LB gave a verbal update from the Talent Committee Meeting:</p> <ul style="list-style-type: none"> <li>Regional Camps will be held on 9<sup>th</sup> September, 14<sup>th</sup> October, and 11<sup>th</sup> November 2018. Staff have been selected.</li> <li>View to run more Development days at Cliff Lakes. A level 2 coach will be needed however possibility the centre could manage</li> <li>Discussion about Athlete Pathways</li> </ul>	
18/08.00	Licensing Officer	<p>TG circulated the calendar of licensed meets:</p> <ul style="list-style-type: none"> <li>No major issues to report</li> <li>Black out period for Talent Development days</li> <li>Communication has been sent to counties regarding 800m and 1500m events and mixed events</li> <li>Leicester Sharks wanted to come to Rugby for a licensed meet. This was declined as it clashes with a Coventry meet.</li> </ul> <p>IL raised some concern about the number of Level 4 officials at meets within the region and how many are actively in training with the basis of recent knowledge and rules setup. How can this be monitored?</p> <p>LB asked if a club can licence a club championships at Level 3 providing you have the correct staff. TG confirmed this is possible as long as the club can meet the licence conditions.</p>	
18/09.00	Swimming Officials Coordinator	<p>IL gave a verbal update:</p> <ul style="list-style-type: none"> <li>Looking at online mentoring</li> <li>Number of officials across the region are growing</li> <li>Concern that Level 4 officials are not in training and if they are trained up to the standards for</li> </ul>	

		<p>their role</p> <ul style="list-style-type: none"> <li>• Currently reviewing the training officials pathway – some challenges against referee assessments</li> <li>• Reviews are in place regarding communicating between officials. Waiting on GDPR guidelines from Swim England</li> <li>• Contemporary issues now online. FINA updates, looking at doing within the next 6 months.</li> </ul>	
18/10.00 18/10.01	<b>County updates Shropshire</b>	<ul style="list-style-type: none"> <li>• Development camp dates are set with 36 swimmers and staff have been selected.</li> <li>• LB will be hosting the days</li> <li>• Shropshire Masters Championships will be held in October 2018</li> </ul>	
18/10.02	<b>Warwickshire</b>	<ul style="list-style-type: none"> <li>• Finished 2018 County Champs with a record 4150 entries - 16.5% were girls, 39.5% boys just over 50% of entries were 10-13 years age group with the remainder being 14/over</li> <li>• Champs booked at Coventry Pool for 26<sup>th</sup>, 27<sup>th</sup> January and 9<sup>th</sup> and 10<sup>th</sup> February 2019</li> <li>• Country will prepare to move to Alan Higgs pool in 2020 but may have to reduce entries due to pool space</li> <li>• County Pathway under budget for 2017 – 2018</li> <li>• Development camps 36 swimmers accepted and 6 skills coaches</li> </ul>	
18/10.03	<b>Worcester County</b>	<ul style="list-style-type: none"> <li>• Successful County champs – more girls' entries</li> <li>• In process of organising the County pathway Programme but struggling to gain skills coaches, had 2 applicants for head coach.</li> </ul>	
18/10.04	<b>Staffordshire</b>	<ul style="list-style-type: none"> <li>• Staffordshire Masters being held today and relays tomorrow</li> <li>• County Champs went well. Entries were down but had a full programme – looking at introducing 800m and 1500m events next year and trying to tighten times. Had an issue with not being able to print results.</li> </ul>	
18/11.00 18/11.01	<b>AORB Timing system training session</b>	Dates are being organised – will be held in Coventry.	
18/11.02	<b>UK Transplant Games Aug 2018 Birmingham Uni</b>	DC advised he has had some advice from Glasgow about the Games and what it involves. The Transplant Games will be writing to the region and waiting on a response. Region has not received anything to date.	
18/11.03	<b>West Midlands Overseas Trip</b>	<p>ES brought the reports of the overseas trip to Amiens to the attention of the committee:</p> <ul style="list-style-type: none"> <li>• Both reports are good and also the results that our swimmers achieved were good and valuable to them</li> <li>• It appears to have been the correct level of meet. However I would have liked to talk to Hayley about that, as reference is made to the fact that if the East Midlands hadn't been there it would not have been such a good</li> </ul>	<b>HC</b>

18/11.04	<b>County championships</b>	<p>competition.</p> <ul style="list-style-type: none"> <li>• Thank you to Hayley. She stepped into the breach at the last moment when Amanda Swann was taken ill. She did a fantastic job and deserves all the credit.</li> </ul> <p>DC advised that Swim England have some concerns about the amount of variation on structure of County Champs across the country. Swim England are looking into this.</p>	
18/11.05	<b>Post Meeting Updates</b>	<ul style="list-style-type: none"> <li>• The Midlands Para- swimming champs that were cancelled on 3<sup>rd</sup> March are not being rescheduled</li> <li>• The East Midlands are joining with us for the open water development day in Coventry.</li> </ul>	
18/12.00	<b>Date of next meeting</b>	Saturday 15 <sup>th</sup> September 2018, Basepoint 9.30am	

Minutes prepared by	Date
Hayley Colville	23/03/2018