

# Covid-19 Lead role

## Introduction

The Covid-19 Lead is the key resource and contact for all matters Covid-19 for the club and will be responsible for liaising with key stakeholders and other organisations in relation to the club's response to Covid-19. They promote clear and effective club communication channels and ensure all members feel supported and have someone to go to should they have any questions or concerns.

## Requirements of the role

- Must be a member of Swim England.
- Should be listed on the Club Personnel Report in support section under 'other'. This is accessed through the online membership system (OMS).
- Does not require a DBS (unless the person does another role within the club that requires it).
- Is not required to attend Safeguarding training (unless the person does another role within the club that requires it). The Swim England free basic awareness course online will support the person with additional information useful for the role; <https://www.swimming.org/swimengland/child-safeguarding-online-basic-awareness/>
- Coordinate the completion of relevant Health Surveys and Return to Training Declaration Forms by all members returning to the pool.
- Work with the pool operator and other relevant club committee members to complete and update as necessary a relevant risk assessment before and during the return to training.
- Inform and provide ongoing support to the Covid-19 Liaisons within the club to monitor and ensure training sessions are being conducted in a Covid secure way following Swim England Club Guidance.

## Club Competition

In the event that the club will organise a competition either as a single club 'in house' competition or as a multi-club open event a Covid-19 Lead role will be required. This will require the Covid-19 Lead to;

- Work with the competition event organiser to appoint Covid-19 Liaisons to monitor all areas of the competition arena.
- Work with the competition event organiser to develop a Covid Plan and Risk Assessment prior to competitive activity taking place.
- Be responsible for clearly communicating all relevant guidance to all participants.
- Manage the return of the Return to Competition Health Declaration Form's that all participants are required to complete prior to taking part.
- Work with the event organiser to provide a safety briefing to all swimmers, officials and volunteers and coaches about complying with the Code of Behaviour set out in the Swim England Return to Competition guidance.