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8th February 2022

Dear colleague,

ANNUAL GENERAL MEETING
Saturday 23rd April 2022
ADVANCE NOTICE

The Annual General Meeting of the Swim England West Midland Region Ltd will be held **at 10:00am on Saturday 23rd April.**

The meeting will be held via zoom, the link will be circulated closer to the time.

The agenda and papers for the AGM will be circulated no later than two weeks before the meeting.

In accordance with Regulation 14.2 nominations are required for positions within Swim England West Midland Region Ltd as listed on the enclosed document. A nomination form is enclosed, which must be returned, together with a curriculum vitae, to the Regional Office (westmidland@swimming.org) no later than **23rd February 2022.**

Members are reminded that, in accordance with Regulation 13.2.1.2, any proposals for consideration at the Annual General Meeting may be submitted by a club, body, association or organisation affiliated to the Region or a member of Council in which case it must be received by the Regional Office not later than twenty eight days immediately preceding the Annual General Meeting of the Council, i.e. by **26th March 2022.**

However, please note that, in accordance with Regulation 13.5.2.3, any proposal to change the Company Articles shall only be considered at the Annual General Meeting made if it is received by the Regional Office at least two calendar months before the published date for the meeting, i.e. by **23rd February 2022.**

Finally, under Regulation 13.2.4, if a member of the Council or a club, body, association or organisation affiliated to the Region wishes to question or discuss any item in the published minutes of the last Annual General Meeting or any subsequent Special Meeting or any minute of the Board, Standing Committee or other committee they must indicate their intention by giving notice to the Regional Office no later than twenty eight days prior to the Annual General Meeting, i.e. by **26th March 2022.**

Yours sincerely,



Simon Kirkland
Chair of the Board of Directors – Swim England West Midland Region Ltd