

Dear colleague,

ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Swim England West Midland Region will be held **at 10.00am on Saturday 13th April 2024**, where the presence of your delegate(s) is required.

The meeting will be held in the **Hallard Room, The Mercure Birmingham West**.

The documents enclosed with this notice are as follows:

- Agenda
- Minutes of the Annual General Meeting of 22nd April 2023.
- List of Elections and Regional Appointments
- Delegate authorisation form(s)

Report & Accounts 1st January 2023 – 31st December 2023 will be circulated on the 3rd April 2024 and will be available online via the Regional website prior to AGM.

Admission of members:

- (a) One person nominated by each club that is affiliated to the Company.
- (b) Two persons appointed by each County Association that is recognised by the Company.
- (c) One person nominated by each body that is affiliated to the Company that is not a county or club.

The nominee of an affiliated club must be a member of the club that he or she represents. Affiliated clubs shall advise the Company in writing of the identity of their nominee, and of any change in appointment.

Each nominee should complete, in full, a delegate authorisation form and present it to the scrutineers at the entrance to the meeting room where it will be exchanged for a delegate card and voting slips. Please note that an individual is entitled to one delegate card only, and cannot therefore represent more than one affiliated organisation, or attend the meeting in more than one capacity.

For those entitled to attend either as a member of the Management Board, as a Past President or Life Member of the Swim England West Midland Region or relevant ASA District, or those identified as standing committee secretaries, an individual form is attached to this email. In the case of error, please contact the Regional Office without delay.

A member of the Council or a club, body, association or organisation affiliated to the Region that wishes to question or have discussed any item in the Annual Report or the Financial Statements shall indicate their intention by giving notice to the Regional Office no later than seven days prior to the Annual General Meeting.

REGIONAL STRATEGY LAUNCH

Following the AGM, you are hereby invited to attend the 2024-2028 Regional Strategy Launch to be held **1pm-3pm** on Saturday 13th April 2024. The session is **open to all members** and will include an interactive session where we welcome your views and comments.

The launch will be held in the **Hallard Room, The Mercure Birmingham West**, following the AGM. Those attending the AGM and the launch will be provided with lunch.

To help us with catering, please let us know if you are planning on attending both the AGM and the Regional Strategy Launch by emailing westmidland@swimming.org by Monday 8th April.

I look forward to welcoming you at the meeting on the 13th April.

Yours sincerely,



Simon Kirkland

Chair Swim England West Midland Region Ltd